



COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

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Cathey Pickett
Code Enforcement Division

House Moving Permit Application and Instructions

A Housing Moving Permit is required for the movement of a structure within unincorporated Cobb County that involves any of the following conditions: The use of equipment other than normal automotive equipment, the blocking or obstruction of County rights-of-way, the interference with the normal movement of traffic.

Please ensure that the House Moving Permit Application is completed in its entirety and the following conditions are met prior to submittal. Incomplete applications will be returned for

1. Submittal of a plat or survey certified by a professional engineer or a registered land surveyor that delineates the portion of the property to be occupied by the structure when moved which shows the origin and destination of the structure (required only on house moving relocation applications within the county).
2. Submittal of a letter of sewer availability and/or septic tank permits from the Cobb/Douglas Public Health Department.
3. Submittal of a letter stating all improvements/alterations that will be made to the structure, including any improvements required to bring structure into compliance with Cobb County Building Codes.
4. Submittal of a letter stating how the relocation of the structure will be funded e.g., financing from a lending institution, personal savings account, etc.
5. Submittal of a letter stating plans for occupancy e.g., commercial use or residential occupancy
6. Review of plat or survey and approval by the Zoning Division
7. Review of plat or survey and approval by the Plan Review Administration

The abovementioned items must be brought to the Cobb County Code Enforcement Division located at 1150 Powder Springs Street, Marietta, GA 30064 on or before the submission deadline date. Each deadline will differ according to the date of the zoning hearing.

A sign will be given to you by the Code Enforcement Office, and must be posted thirty (30) days prior to the Board of Commissioners Zoning Hearing.

Hold Harmless Agreement

I certify that the information contained in this application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed structural move operation under the Cobb County Code of Ordinances, Georgia State regulations and International Building Codes. I agree to abide by these rules, and further certify that I agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the structural move operation within Cobb County. I agree to defend, indemnify, and hold harmless, Cobb County Government, its departments, employees, agents, officers, and volunteers from any and all liability in any and all matters concerning this operation.

Name of Applicant (Print): _____

Signature: _____

Date: _____

Notarization Statement

SUBSCRIBED AND SWORN to before me this _____ day of, 20____

Notary Public in and for the State of Georgia,

Residing at

My Commission Expires

Notification of House/Structure Moving Operation

Name of Applicant/Relocation Company: _____

Date of move operation: _____

Time of move operation: _____

Statement from Neighboring Property Owner:

I understand that there will be a relocation operation for the structure located at _____ . I also understand that although Cobb County Police Officers will be in attendance to assist with the relocation of the structure and the flow of traffic, parking along the roadway may be restricted and temporary road closures (for short periods) may occur during the process to accommodate the width of the structure.

Name (Print): _____

Signature: _____

Date: _____

Address: _____

Telephone Number: _____

APPLICATION FOR RELOCATING EXISTING STRUCTURE

DATE OF APPLICATION _____ DATE OF HEARING _____

NAME OF HOUSE MOVING FIRM _____

ADDRESS _____ PHONE _____

DESCRIPTION OF STRUCTURE:

Livable floor space _____ sq.ft. Length _____ Width _____ Height _____

Number of rooms _____ Carport _____ Basement _____

Brick Veneer _____ Frame _____ Other _____

Type of Roof _____

Condition of Exterior _____

Condition of Interior _____

Existing Use _____

Other _____

EXISTING LOCATION

Land Lot _____ District _____ Parcel No. _____

Street Address _____

FUTURE LOCATION

Name of Property Owner _____

Street Address _____ Located _____

Land Lot _____ District _____ Parcel No. _____

Zoning Classification _____

Future Use _____ Subdivision _____

Value of structure at completion _____

Estimate of Improvements _____